

Highbury Primary School and Nursery

'Valued as Individuals, Inspired and Nurtured as Learners'



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Headteacher: Mrs J Watson BEd(Hons) NPQH

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8th March 2024

Dear Candidate,

Thank you for the interest you have shown in the advertised position. Please find included in this e-mail an application form to be completed and returned and a copy of the role profile/person spec for your information. Please return your application to stindall@highbury-prim.portsmouth.sch.uk by the closing date, which is noon Friday 15th March 2024.

Successful candidates will be telephoned and invited to attend for interview. Please also be aware references will be requested at that time. If you have any questions, please feel free to give me a call. Unfortunately, due to the volume of applications, we are unable to contact you if your application is unsuccessful.

I look forward to hearing from you and good luck.

Yours sincerely

S.Tindall

Samantha Tindall
School Business Manager

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