

Highbury Primary School Nursery & Day Care



Registered Person: Mrs Sarah Sadler
Extended Services Manager: Rebecca Frost

APPLICATION TO JOIN HIGBURY PRIMARY AFTER SCHOOL CLUB

Child's Name: Date of Birth:
Home Address:
Home Tel No: Mobile No:
Email Address:
Mother's Name: Father's Name:
Place of Work: Place of Work:
Tel No: Tel No:

EMERGENCY CONTACT NUMBERS (DURING AFTER SCHOOL CLUB HOURS)

Name:	Name:
Address:	Address:
Relationship to Child:	Relationship to Child:
Tel No:	Telephone No:
Mobile No:	Mobile No:

**In the case of none of the above being able to contacted, Social Services will be informed
(THIS IS REQUIRED BY LAW)**

Please provide a password – this will be required if someone else is collecting your child and is not known to staff. This is a safeguarding requirement.

Password:

Is there a Court Order / Child Arrangement Order in place to prevent person/s collecting your child? YES / NO

If yes, please specify the name and relationship to child:

Please supply a copy of the Court Order / Child Arrangement Order with this application.

ADDITIONAL INFORMATION:

Family Doctor Name and Address:

Tel No: Health Visitor:

Immunisations up to date: YES / NO

Allergies/Dietary Needs:

Special Needs (i.e. Speech/hearing etc.):

Any other requirements we should be aware of (e.g. Fears, vegetarianism etc.):

Religion: Ethnic Origin:

EMERGENCY MEDICAL TREATMENT

Should a situation arise where your child requires emergency medical treatment to be administered by a paramedic or qualified doctor/nurse, permission must be obtained by the child's parent/guardian. However, if we are unable to contact you, do you give your permission for emergency medical treatment to be carried out?

YES / NO

Parent/Guardian Signature: **Date:**

Do you give consent for staff to:

- | | | | |
|-------------------------|----------|----------------------------|----------|
| Administer paracetamol: | YES / NO | Photos for web/prospectus: | YES / NO |
| Apply plasters: | YES / NO | Face paint: | YES / NO |
| Apply sun cream: | YES / NO | Local off site trips: | YES / NO |
| Take photos: | YES / NO | | |

SESSION TIMES AND PAYMENT

Please tick the sessions you require. We offer a 10% discount for your second child.

	3.15pm - 4.30pm @ £4.50	3.15pm - 5.00pm @ £6.75	3.15pm - 6.00pm @ £9.00
Monday			
Tuesday			
Wednesday			
Thursday			
Friday		Unavailable	Unavailable

A £5 late collection fee will be charged if you are late collecting your child.

I agree to pay the required amount in advance. I agree to pay if I have booked a dinner for my child and fail to give you more than 24 hours' notice of cancellation. I agree to pay £5 late collection fee if I am late collecting my child.

Parent/Guardian Signature: **Date:**

Thank you and welcome to Highbury Primary After School Club

**Dovercourt Road, Cosham, Portsmouth, Hants, PO6 2RZ
Telephone: (023) 92375404**